

Help for non-English speakers

If you need help to understand this policy, please contact Point Cook P-9 College via phone: 03 8348 7100 or email: [point.cook.p9.co@education.vic.gov.au](mailto:point.cook.p9.co@education.vic.gov.au).

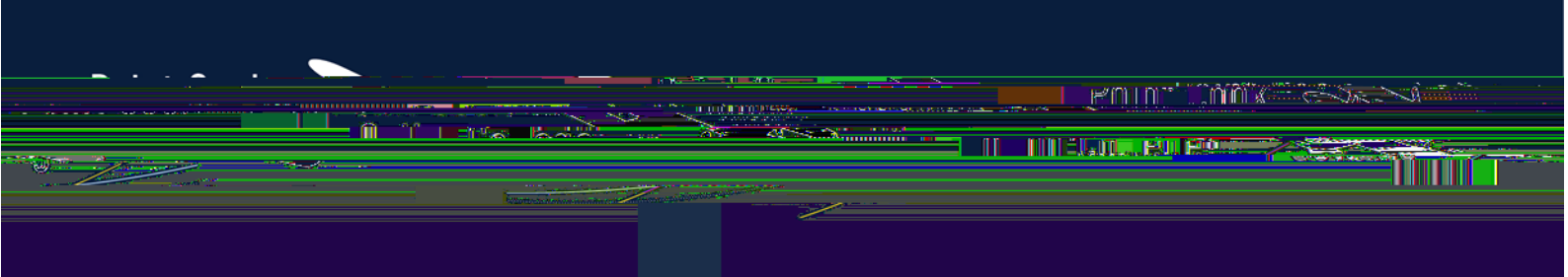
## Purpose

The purpose of this policy is to explain to our school community the non-delegable duty of care obligations that all staff at Point Cook P-9 College owe to our students and members of the school community who visit and use the school premises.

## Policy

"Duty of care" is a legal obligation that requires schools to take reasonable steps to reduce the risk of reasonably foreseeable harm, which can include personal injury (physical or psychological) or damage to property. The reasonable steps that our school may decide to take in response to a potential risk or hazard will depend on the circumstances of the risk.





applicable Department of Education and Training policy and guidelines in relation to off-site learning and will ensure that the safety and welfare of the students engaging in these activities is paramount. The Department's guidelines in relation to Workplace Learning are available at the following link:

<https://www2.education.vic.gov.au/pal/structured-workplace-learning/policy>

## Communication

This policy will be communicated to our school community in the following ways:

- Provided to staff at induction and included in staff handbook/manual
- Discussed at staff meetings/briefings as required
- Made available publicly on our school website
- Included as annual reference in school newsletter
- Made available in hard copy from school administration upon request

## Further Information and Resources

the Department's Policy and Advisory Library (PAL): [Duty of Care](#)

the Department's Policy and Advisory Library (PAL): [Structured Workplace Learning](#)

## POLICY REVIEW AND APPROVAL

Created date	12 June 2023
Consultation	College Principal
Endorsed by	College Principal
Endorsed on	19 June 2023
Next review date	19 June 2027